CSD 499 Independent Study in Audiology – Clinical Observation

Fall 2019 / Spring 2020 Session

**Instructors**:

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| **Name** |  | **Office #** | **Office Phone** |
| Jane Elliott, MS | Audiology Clinical Supervisor | 042 | 715-347-3635 |
| Becky Henning, PhD | Audiology Clinical Supervisor | 050 | 715-346-3635 |
| Rachel Craig, AuD | Audiology Clinical Supervisor | 046 | 715-803-5281 |
| Tonya Veith, AuD | Audiology Clinical Supervisor | 048 | 715-346-2851 |

One of the above named Audiologists will be supervising you this semester. Please direct your questions and summaries to the Audiologist that is supervising you directly for the semester.

**OBJECTIVES AND EXPECTATIONS FOR 499:**

* Attend 2 hours of clinical appointments per week
* Each student is required to show up on time, present themselves in a professional manner (including following the clinic dress code), and absorb as much as possible about audiology!
* Each week the student will write a clinical reflection of the patients observed during their clinic slot.
* This is a pass/fail 1 credit class; therefore, some participation is required. Feel free to ask the graduate students any questions, you may need to wait until the patient leaves if it is more appropriate.
* The clinical reflection will be due WEEKLY.
* You are expected to attend all of your scheduled clinic sessions. Attendance at 12 sessions is required to Pass.

**SUPERVISION REQUIREMENTS:**

According to ASHA standards for audiology:

* Supervision must be sufficient to ensure the welfare of the patient and the student in accordance with the ASHA Code of Ethics.
* Supervision of clinical practicum must include direct observation, guidance, and feedback to permit the student to monitor, evaluate, and improve performance and to develop clinical competence.
* The amount of supervision must also be appropriate to the student’s level of training, education, experience, and competence.
* Supervisors must hold a current Certificate of Clinical Competence in the appropriate area of practice, if the student’s clinical clock hours are to count toward earning his/her CCC-A.
* The supervised activities must be within the scope of practice of audiology to count towards certification.

**PROFESSIONAL MANNER, CONDUCT, ACCOUNTABILITY, AND DRESS CODE:**

Credibility as a professional is influenced by appearance and conduct: Note that performance evaluation will take into account the following responsibilities. A pattern of unprofessional conduct in any of the following will result in grade reductions:

* Adhere to facility policy & procedure and ASHA code of ethics.
* Demonstrate awareness of safety issues/infection control in facility.
* Professional appearance and conduct. Refer to your off-campus site and UWSP’s dress code policies.

CONFIDENTIALITY:

Protected Health Information (PHI) and other clinic/facility information must be kept confidential. Students must follow the UWSP requirements regarding patient confidentiality and HIPAA procedures.

INFECTION CONTROL AND UNIVERSAL PRECAUTIONS:

All students are required to follow the Center’s infection control policies and procedures as outlined in the Audiology Clinical Procedures and Practicum Manual to maintain a clean, healthy environment for patients and staff.

# General Description of Grading:

In order to earn a Pass in this class you need to complete the following:

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| --- | --- |
| **Attendance**  | **Attend at least 12 days (2 hours per week)** |
| **Clinic reflections**  | **Submit at least 12 reflections** |

# Late assignments: Late assignments are not accepted.

# Please communicate any concerns or accommodation requests to the instructor.

# Religious Beliefs Accommodation

It is UW System policy ([UWS 22](https://docs.legis.wisconsin.gov/code/admin_code/uws/22)) to reasonably accommodate your sincerely held religious beliefs with respect to all examinations and other academic requirements.

You will be permitted to make up an exam or other academic requirement at another time or by an alternative method, without any prejudicial effect, if:

* There is a scheduling conflict between your sincerely held religious beliefs and taking the exam or meeting the academic requirements; and
* You have notified your instructor within the first three weeks of the beginning of classes (first week of summer or interim courses) of the specific days or dates that you will request relief from an examination or academic requirement.
* Your instructor will accept the sincerity of your religious beliefs at face value and keep your request confidential.
* Your instructor will schedule a make-up exam or requirement before or after the regularly scheduled exam or requirement.
* You may file any complaints regarding compliance with this policy in the Equity and Affirmative Action Office.

# Equal Access for Students with Disabilities\*

UW-Stevens Point will modify academic program requirements as necessary to ensure that they do not discriminate against qualified applicants or students with disabilities.  The modifications should not affect the substance of educational programs or compromise academic standards; nor should they intrude upon academic freedom.  Examinations or other procedures used for evaluating students' academic achievements may be adapted.  The results of such evaluation must demonstrate the student's achievement in the academic activity, rather than describe his/her disability.

*If modifications are required due to a disability, please inform the instructor and contact the* [*Disability and Assistive Technology Center*](https://www3.uwsp.edu/datc/Pages/default.aspx) *to complete an Accommodations Request form.  Phone: 346-3365 or Room 609 Albertson Hall.*

# Professionalism:

You are entering a professional preparation program and your conduct in class represents you as a professional. Professional and ethical behavior and attitude are expected. This includes, but is not limited to, respect and tolerance of others, and acting responsibly and with integrity.

For examples of Codes of Ethics for Speech and Hearing Professionals, see:

American Academy of Audiology Code of Ethics <http://www.audiology.org/resources/documentlibrary/Pages/codeofethics.aspx>

Or American Speech-Language Hearing Association Code of Ethics

[http://www.asha.org/policy/ET2010-00309/](https://www.asha.org/policy/ET2016-00342/)

# Academic Honesty

Academic Integrity is an expectation of each UW-Stevens Point student. Campus community members are responsible for fostering and upholding an environment in which student learning is fair, just, and honest. Through your studies as a student, it is essential to exhibit the highest level of personal honesty and respect for the intellectual property of others. Academic misconduct is unacceptable. It compromises and disrespects the integrity of our university and those who study here. To maintain academic integrity, a student must only claim work which is the authentic work solely of their own, providing correct citations and credit to others as needed. Cheating, fabrication, plagiarism, unauthorized collaboration, and/or helping others commit these acts are examples of academic misconduct, which can result in disciplinary action. Failure to understand what constitutes academic misconduct does not exempt responsibility from engaging in it.

 *UWSP 14.03 Academic misconduct subject to disciplinary action.*

(1)  Academic misconduct is an act in which a student:

(a)  Seeks to claim credit for the work or efforts of another without authorization or citation;

(b)  Uses unauthorized materials or fabricated data in any academic exercise;

(c)  Forges or falsifies academic documents or records;

(d)  Intentionally impedes or damages the academic work of others;

(e)  Engages in conduct aimed at making false representation of a student's academic performance; or

(f)  Assists other students in any of these acts.

(2)  Examples of academic misconduct include, but are not limited to:

* Cheating on an examination
* Collaborating with others in work to be presented, contrary to the stated rules of the course
* Submitting a paper or assignment as one's own work when a part or all of the paper or assignment is the work of another
* Submitting a paper or assignment that contains ideas or research of others without appropriately identifying the sources of those ideas
* Stealing examinations or course materials
* Submitting, if contrary to the rules of a course, work previously presented in another course
* Tampering with the laboratory experiment or computer program of another student
* Knowingly and intentionally assisting another student in any of the above, including assistance in an arrangement whereby any work, classroom performance, examination or other activity is submitted or performed by a person other than the student under whose name the work is submitted or performed.

Students suspected of academic misconduct will be asked to meet with the instructor to discuss the concerns. If academic misconduct is evident, procedures for determining disciplinary sanctions will be followed as outlined in the [University System Administrative Code, Chapter 14](http://docs.legis.wisconsin.gov/code/admin_code/uws/14.pdf).